

National Chin-Yi University of Technology

2019-2020 Academic Calendar, Fall Semester, Day Division

Ratified by 1st Executive Council meeting on March 21, 2019, spring semester of 2018-2019 academic year
Filed with the Ministry of Education on May 6, 2017 under Letter Tai-Chiao-Chi(IV)-Zhi No.1080065711 for future reference

Week	Month	Day							Important Events	Division	
		Sun	Mon	Tue	Wed	Thu	Fri	Sat			
2019 年	August					1	2	3	1 Beginning of fall semester, Undergraduate minor applications open	Office of Academic Affairs	
4		5	6	7	8	9	10	19 ~30 Application period for freshmen tuition exemption	Office of Student Affairs		
11		12	13	14	15	16	17	25 Grandparents' Day	Personnel Office		
18		19	20	21	22	23	24	31 Parent-teacher forum, 8/31~9/1 Freshmen dormitory check-in period	Office of Student Affairs		
25		26	27	28	29	30	31				
Preparation week	September	1	2	3	4	5	6	7	3 Registration for returning students 3 ~5 Freshmen orientation(Including Earthquake evacuation drills) 4 Administrative affairs meeting (10:10~12:00) 5 Instructor knowledge and ability seminar 9 ~20 Application period for undergraduate double major applications in day division 9 Fall classes begin, Classes begin, First day to add/drop courses, Deadline for undergraduate minor applications	Office of Academic Affairs Office of Student Affairs Secretariat Student Counseling Center Office of Academic Affairs	
Week 1		8	9	10	11	12	13	14	9 Payment deadline for registration fees of fall semester 9 ~10 Application period for student loans 12 Opening ceremony 13 Mid-Autumn Festival (holiday) 16 ~ 10/4 Operation of study assistant program for disadvantaged students	Office of Academic Affairs Office of General Affairs Office of Student Affairs Office of Student Affairs Personnel Office	
Week 2		15	16	17	18	19	20	21	20 Last day to add/drop courses 20 National Disaster Prevention Day - Earthquake evacuation drills	Office of Student Affairs Office of Academic Affairs Office of Student Affairs	
Week 3		22	23	24	25	26	27	28			
Week 4		29	30								
Week 5		October			1	2	3	4	5	<u>5 Compensory holiday, make up for 10/11 work day (staff day-off deducted from summer vacation for 1 day)</u> <u>5 Original classes keep on</u> 9 Beginning of graduate degree exams	Personnel Office Office of Academic Affairs Office of Academic Affairs
Week 6			6	7	8	9	10	11	12	<u>10~11 National Day of the Republic of China (Public holiday: classes suspended) (Holiday for two days) (11 days to adjust the holiday by teachers and students to make up their own time)</u>	Personnel Office
Week 7			13	14	15	16	17	18	19		
Week 8			20	21	22	23	24	25	26	10/21~12/6 2nd course dropping (week7~week13)	Office of Academic Affairs
Week 9		November	27	28	29	30	31			31 Mentor meeting	Student Counseling Center
Week 10	3		4	5	6	7	8	9	4~8 Midterm exam week (Accept for test leave application)	Office of Academic Affairs	
Week 11	10		11	12	13	14	15	16	22 NCUT Founder's Anniversary, 11 ~22 Registration of NCUT Anniversary Sports Day, 23 NCUT	Founder's Office Sports Center	

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Week	Month	Day							Important Events	Division
		Sun	Mon	Tue	Wed	Thu	Fri	Sat		
Week 12		24	25	26	27	28	29	30	Anniversary Sports Day 24 Midterm exam grades due from faculty 25 deferred holiday of School Anniversary	Office of Academic Affairs Sports Center
Week 13	December	1	2	3	4	5	6	7	5 Teacher-student forum on university affairs 23 ~ 1/10 Application period for tuition exemption in spring semester 27 Last day for withdrawal from classes	Office of Student Affairs Office of Student Affairs Office of Academic Affairs
Week 14		8	9	10	11	12	13	14		
Week 15		15	16	17	18	19	20	21		
Week 16		22	23	24	25	26	27	28		
Week 17		29	30	31						
Week 18	2020 年 January	5	6	7	8	9	10	11	1 Founding Anniversary of the Republic of China (Public holiday: classes suspended) 6~10 Final exam week (Accept for test leave application) 9 Campus safety inspection (winter vacation) 13 Winter vacation begins · 15 Supplementary exams for finals(Apply in advance) At 12:00 on the 20rd teachers to send semester results deadline 23 Functional adjustment holiday, 24 New Year's Eve, 25~29 Spring Festival holiday 30, 31 Adjustment holiday (Staff deducted from the winter break for 2 days) 31 End of fall semester, End of graduate degree exams	Personnel Office Office of Academic Affairs Office of Student Affairs Office of Academic Affairs Office of Academic Affairs Personnel Office Personnel Office Office of Academic Affairs

Note: (Adopted from the 2nd Executive Meeting on 25th Oct, 2018, 1st semester of the 107th School Year)

1. Further notice will be given in the event of new holiday regulations imposed by the Directorate-General of Personnel Administration of the Executive Yuan.
2. In the daytime school system, if you need to adjust the holiday, you need to make up the class on Saturday. In order to avoid the clashes of Saturday class, the instructor shall negotiate with the student for make up class time, and send class time change order to Curriculum Section for reference.
3. In the daytime, the class will be suspended once on the day of "natural disaster stop class", "national holiday" or "election polling day". If the teaching progress is required, the instructor will decide whether or not to have supplemental (extra) class.
4. Natural disaster day off follows the announcement of the Taichung City Government.

National Chin-Yi University of Technology

2019-2020 Academic Calendar, Fall Semester, Day Division

Ratified by Coronavirus Emergency Meeting on Feb 5 2020
Filed with the Ministry of Education on Feb 11 2020 under Letter Tai-Chiao-Chi(IV)-Zhi No.1090019455 for future reference

Week	Month	Day							Important Events	Division	
		Sun	Mon	Tue	Wed	Thu	Fri	Sat			
Preparation week	February								1	1 Beginning of Spring semester, Undergraduate minor applications open	Office of Academic Affairs
		2	3	4	5	6	7	8	8	11 Registration for returning students	Office of Academic Affairs
		9	10	11	12	13	14	15	15	15 Make-up work day (according to 1/23 adjustment holiday)	Personnel Office
		16	17	18	19	20	21	22	17	17 ~21 Application period for student loans	Office of Student Affairs
		23	24	25	26	27	28	29	22	26 Administrative affairs meeting(10.00-12.00)	Secretariat
									28	28 Peace Memorial Day (Holiday)	Personnel Office
Week 1	March								7	29-Mar 1 Dorm check in	Office of Student Affairs
Week 2										2 Spring classes begin 、Classes begin, First day to add/drop courses, Deadline for undergraduate minor applications	Office of Academic Affairs
Week 3		8	9	10	11	12	13	14	14	2-13 Application period for undergraduate double major applications in day division	Office of Academic Affairs
Week 4		15	16	17	18	19	20	21	21	2 Payment deadline for registration fees of spring semester	Office of General Affairs
Week 5		22	23	24	25	26	27	28	28	13 Last day to add/drop courses, Last day for senior undergraduates to drop minors	Office of Academic Affairs
Week 6	April								4	2 Compensatory leave, 3 (holiday), 4 Children's Day, Tomb Sweeping Day (holiday)	Personnel Office
Week 7		5	6	7	8	9	10	11	11	2 Beginning of graduate degree exams	Office of Academic Affairs
Week 8		12	13	14	15	16	17	18	18	13-May 29 2nd course dropping(week7~week13)	Student Counseling Center
Week 9		19	20	21	22	23	24	25	25	23 Instructor meeting	Office of Academic Affairs
Week 10	May								2	27-May 1Midterm exam week (Accept for test leave application)	Office of Academic Affairs
Week 11		3	4	5	6	7	8	9	9	1 Labor Day (holiday for labor)	Personnel Office
Week 12		10	11	12	13	14	15	16	16	4-15 Application for transferring department	Office of Academic Affairs
Week 13		17	18	19	20	21	22	23	23	4-29 NCUT Principal's Cup Competitions (Outdoor event may extend due to rain or force majeure factor)	Sports Center
Week 14		24	25	26	27	28	29	30	30	17 Midterm exam grades due from faculty	Office of Academic Affairs
	June								6	18-June 5 days for the first semester of the 109 academic year tuition waiver	Office of Student Affairs
		1	2	3	4	5	6		21 Teacher-student forum on university affairs	Office of Student Affairs	
										28 National Disaster Prevention Day series of activities	Office of Student Affairs
										6 Graduation ceremony	Office of Student Affairs

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Week 15		7	8	9	10	11	12	13	12 Last day for suspend from NCUT	Office of Academic Affairs
Week 16		14	15	16	17	18	19	20	15 ~19 Final exam week (Accept for test leave application) 15 Application for Concurrent Bachelor's and Master's Degree Studies	Office of Academic Affairs Office of Academic Affairs
Week 17		21	22	23	24	25	26	27	<u>20 Compensory holiday, make up for 6/26 work day (staff day-off deducted from summer vacation for 1 day)</u> <u>(20 Original classes keep on)</u>	Personnel Office
Week 18		28	29	30					24 Supplementary exams for finals(Apply in advance)	Office of Student Affairs Office of Academic Affairs
					1	2	3	4	<u>25 Dragon Boat Festival (holiday), 26 Adjustment holiday</u>	Personnel Office Office of Academic Affairs
									29 at 12 noon teachers to send semester results deadline	
	July				1	2	3	4	2 Campus safety inspection (summer vacation) 4-5 Dormitory check-out	Office of Student Affairs
		5	6	7	8	9	10	11	6 Summer classes begin, Summer vacation begins	Office of Academic Affairs
		12	13	14	15	16	17	18		
		19	20	21	22	23	24	25		
		26	27	28	29	30	31		31 End of spring semester,End of graduate degree exams Deadline of Application for Concurrent Bachelor's and Master's Degree Studies	Office of Academic Affairs

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